



**Billing Code: 5001-06**

**DEPARTMENT OF DEFENSE**

**Office of the Secretary**

**[Docket ID: DOD-2019-OS-0135]**

**Proposed Collection; Comment Request**

**AGENCY:** Chief Information Officer, DoD.

**ACTION:** Information collection notice.

**SUMMARY:** In compliance with the *Paperwork Reduction Act of 1995*, the Joint Services Provider announces a proposed public information collection and seeks public comment on the provisions thereof. Comments are invited on: whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; the accuracy of the agency's estimate of the burden of the proposed information collection; ways to enhance the quality, utility, and clarity of the information to be collected; and ways to minimize the burden of the information collection on respondents, including through the use of automated collection techniques or other forms of information technology.

**DATES:** Consideration will be given to all comments received by **[INSERT 60 DAYS AFTER PUBLICATION OF THIS NOTICE IN THE FEDERAL REGISTER]**.

**ADDRESSES:** You may submit comments, identified by docket number and title, by any of the following methods:

Federal eRulemaking Portal: <http://www.regulations.gov>. Follow the instructions for submitting comments.

Mail: Department of Defense, Office of the Chief Management Officer, Directorate for Oversight and Compliance, 4800 Mark Center Drive, Mailbox #24 Suite 08D09, Alexandria, VA 22350-1700.

*Instructions:* All submissions received must include the agency name, docket number and title for this Federal Register document. The general policy for comments and other submissions from members of the public is to make these submissions available for public viewing on the Internet at <http://www.regulations.gov> as they are received without change, including any personal identifiers or contact information.

**FOR FURTHER INFORMATION CONTACT:** To request more information on this proposed information collection or to obtain a copy of the proposal and associated collection instruments, please write to Joint Services Provider, 6000 Defense Pentagon Washington, D.C. 20301-6000, Gregg Meserve, (703) 693-8376.

**SUPPLEMENTARY INFORMATION:**

**TITLE; ASSOCIATED FORM; AND OMB NUMBER:** Joint Service Provider (JSP) Software Request; DD Form 3078; OMB Control Number 0704-XXXX.

**NEEDS AND USES:** All JSP customers submit a Software Request Form when they require software. The Software Request Form request information on the Customer, their computer name, computer operating system, name of software being requested, and the justification for the software. This information is used to ensure that JSP is in compliance with the use rights of the software.

**AFFECTED PUBLIC:** Individuals and households.

**ANNUAL BURDEN HOURS:** 5,525.

**NUMBER OF RESPONDENTS:** 11,050.

**RESPONSES PER RESPONDENT:** 1.

**ANNUAL RESPONSES:** 11,050.

**AVERAGE BURDEN PER RESPONSE:** 30 Minutes.

**FREQUENCY:** On Occasion.

Dated: December 16, 2019.

**Aaron T. Siegel,**

*Alternate OSD Federal Register Liaison Officer,*

*Department of Defense.*

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